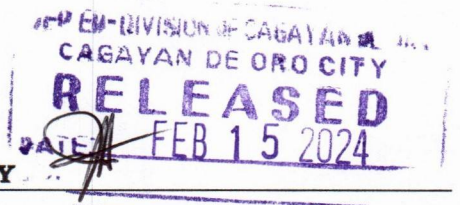




Republic of the Philippines
Department of Education
REGION X
DIVISION OF CAGAYAN DE ORO CITY



Office of the Schools Division Superintendent

15 February 2024

DIVISION MEMORANDUM
No. 121 s. 2024

MONITORING OF THE IMPLEMENTATION OF SCHOOL-BASED FEEDING
PROGRAM (SBFP) NUTRITIOUS FOOD PRODUCTS SY 2023-2024

TO: Baldomero Mark B. Meso III - Medical Officer III
Division SBFP Focal Persons / TWG
All Elementary School Heads
All Elementary School-Based Feeding Program Coordinators
Jason A. Rabanes - Driver
All Others Concerned
This Division

1. The School Governance and Operations Division – Health and Nutrition Unit School-Based Feeding Coordinators / TWG will conduct a monitoring of the implementation of SY 2023 – 2024 School-Based Feeding Program – Nutritious Food Products on the following dates and district:

Date	District	Date	District
February		March	
26	Southwest II	1	East I & East II
27	Southwest I	4	West I & West II
28	North I & North II		
29	South & Central		

2. The objective of this activity is to monitor the implementation of the program, gather and address issues and concerns and observe/document the actual distribution of commodities to the beneficiaries.

3. It is requested that the school feeding coordinators shall prepare the following reports for document review.

- Nutritional Status Report
- Action Plan and Work & Financial Plan
- SBFP Form 1 (*Masterlist of Beneficiaries*)
- SBFP Form 2 (*Summary Start/End of Feeding*)
- SBFP Form 3 (*Record of Daily Feeding*)
- SBFP Form 4 (*List of Authorized Consignees*)
- SBFP Form 6 (*Record of Deliveries*)
- Copies of Inspection and Acceptance Report (IAR) & Delivery Receipts (DR)

4. For information and guidance.

ROY ANGELO E. GAZO
Schools Division Superintendent

Encl: As stated

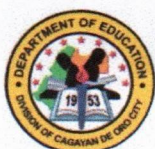
Ref: As stated

To be indicated in the Perpetual Index
under the following Subjects:

Health Education

School-Based Feeding Program

JAA/DM-monitoring of the implementation of school-based feeding program (sbfp) nutritious food products SY 2023-2024



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